

AGED CARE EDUCATION TRAINING INCENTIVE PROGRAM

As a person who works in the Aged Care industry you may be eligible to receive incentive payments from the Australian Government to undertake further study.

These incentives are \$500 after commencement of training and \$500 on successful completion of eligible education and Training course. These incentives are paid directly to you not your employer. Your employer however may be eligible to receive \$4000 incentive under the traineeship based training system as well. Please note conditions do apply.

One of the eligible courses is the certificate 111 in Aged Care which SMP Training currently delivers. Also in association with Personnel Development and Training we are also offering the Certificate IV in Frontline Management BSB60407, which attracts both ACETI and Traineeship funding.

What is the Frontline Management course about?

The program is aimed at developing your skills in communication, planning your work, and developing your leadership skills. Frontline managers play an important role in developing and maintaining positive working relationships. They play a prominent part in motivating, mentoring, coaching and developing team cohesion through providing leadership for the team and forming the bridge between the management of the organisation and the team members.

So, you may be asking, 'Why do I need a qualification, and what's involved in gaining one?'

Here are some benefits of gaining a qualification:

- it can be an important next step in your career
- it will involve learning new skills and understanding more about the work you do
- a qualification shows that you can do a job according to the standards expected in your industry
- a qualification gives your employers more confidence in your ability to supervise other staff

To gain the Certificate IV in Frontline Management qualification, you have to demonstrate that you have certain skills and knowledge, or competence. In other words, you have to be assessed as competent in the 10 units that make up the qualification.

Units of competency match particular activities that people carry out at work. You could say that your job is made up of several units of competency, and the Frontline Management competencies describe some of the parts of your job that you do as a team leader, coordinator or supervisor.

Some of the topics covered in the course include:

Showing leadership in the workplace: This unit covers the performance outcomes required of a supervisor to positively influence individuals within a team

Promoting team effectiveness: Promoting a positive, strong team culture is essential for any organisation to achieve success. This unit tells us how you have developed team goals, plans and objectives that support your organisation's direction, in consultation with your team.

Developing teams and individuals: Here we cover the skills that supervisors need to help Individuals within a team grow and develop

Developing work priorities: Developing work priorities is all about planning. To achieve competency in this unit you will need evidence of your planning, for you and your work team.

Monitor a safe workplace. Monitor a safe workplace is all about workplace health and safety, how you to manage health and safety (OHS) in your workplace.

Delivery methods:

This program can be undertaken as a correspondence program or face to face at our training rooms on North Terrace Adelaide.

Course Fee \$2000

If you are eligible for traineeship funding then you may receive \$ 1000 to do undertake the training.

Contact us for further information or enrolment form on 1300 658 919 or (08) 84107020 or www.health.gov.au.

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